



**Notice**  
**City Commission Regular Meeting**  
**7:00 pm**

Monday, September 19, 2016  
Commission Chambers, Governmental Center  
400 Boardman Avenue  
Traverse City, Michigan 49684  
Posted and Published: 09-15-2016

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:  
c/o Benjamin C. Marentette, MMC, City Clerk  
(231) 922-4480  
Email: [tcclerk@traversecitymi.gov](mailto:tcclerk@traversecitymi.gov)  
Web: [www.traversecitymi.gov](http://www.traversecitymi.gov)  
400 Boardman Avenue  
Traverse City, MI 49684

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*The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.*

**Welcome to the Traverse City Commission meeting!**

**Agenda**

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

**Pledge of Allegiance**

**1. Roll Call**

Presentation by Mayor Jim Carruthers of a proclamation declaring September 21, 2016, as the *International Day of Peace* to be celebrated in Traverse City, to Tim Keenan of Veterans for Peace.

**2. Consent Calendar**

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of September 6, 2016, and September 12, 2016. (Approval recommended)  
(Marty Colburn, Benjamin Marentette)

- b. Consideration of declaring three vehicles used by the Department of Public Services as surplus and authorizing a purchase order for the purchase of three pickup trucks to serve as replacements, which is a scheduled purchase. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- c. Consideration of authorizing a service order for the removal of dead trees. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- d. Consideration of authorizing a three-year extension to the agreement for the City's provision of administrative and burial services and grounds maintenance within the Oakwood Catholic Cemetery. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- e. Consideration of approving rates for the Hickory Hills Ski Area for the 2016/2017 Winter Season, with no increase in rates, as recommended by the Parks and Recreation Commission. (Approval recommended) (Marty Colburn, Dave Green)
- f. Consideration of authorizing a service order for downtown snow plowing and hauling services. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- g. Consideration of authorizing an agreement for management of the City-owned Brown Bridge Quiet Area and a three-year extension of the lease agreement for the caretaker's residence at the Brown Bridge Quiet Area. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- h. Consideration of approving a change order to the 2015 Pavement Preservation Contract to provide for the construction and paving of 85 new parking spaces in Lot V, at 145 West Front Street. (Approval recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)

- i. Consideration of amending the Traverse City Code of Ordinances, which would provide that the City Clerk issue notice of a public hearing for special improvement districts rather than the City Assessor. (Introduction and schedule for possible enactment on October 3, 2016, recommended) (Marty Colburn, Benjamin Marentette)
- j. Consideration of authorizing the following actions:
  - an amendment to the Articles of Incorporation for the City of Traverse City and Charter Township of Garfield Recreational Authority to allow it to transfer property to other parties upon approval of the Charter Township of Garfield Board of Trustees and the City Commission;
  - the Authority's grant of a wetland conservation easement to the Michigan Department of Environmental Quality in connection with the construction of Silver Drive (the South Campus Entrance); and
  - the City's conveyance of a wetland conservation easement for the constructed street as approved by the City electorate on November 3, 2015.

(Approval recommended) (Marty Colburn, Lauren Tribble-Laucht) (5 affirmative votes required for the City's conveyance of the wetland conservation easement)

### **Items removed from the Consent Calendar**

- a.
- b.
- c.

### **3. Old Business**

None.

### **4. New Business**

- a. Consideration of supporting the Traverse City Arts Commission working with the Dennon Museum Center to request a David Barr sculpture for placement as public art in the City, with a formal proposal to be brought back to the City Commission for possible approval prior to installation. (Marty Colburn, Benjamin Marentette)
- b. Consideration of authorizing a contract for the Parking Lot D and Boardman River Boat Launch Improvements Project, with a substantial portion of the project cost being paid for by a Michigan Waterways Commission grant and a contribution from Hagerty Insurance. (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- c. Consideration of authorizing an agreement for a transportation demand management study for suggested improvements to optimize parking facilities to leverage other modes of transportation. (Marty Colburn, Rob Bacigalupi) (5 affirmative votes required)
- d. Consideration of a request from Commissioner Gary Howe for the City Commission to adopt a resolution in support of a Traverse City to Charlevoix Trail. (Commissioner Gary Howe)

### **5. Appointments**

- a. Consideration of approving a Mayoral appointment to the Downtown Development Authority Board of Trustees. (Mayor Jim Carruthers)
- b. Consideration of approving a Mayoral appointment to the Planning Commission. (Mayor Jim Carruthers)

- c. Consideration of approving the appointment of a Parks and Recreation Commission representative to the Arts Commission. (Marty Colburn, Katie Zeits)

## **6. Reports, Announcements and Correspondence**

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  - 1. Reports from members of the Commission serving on boards.
  - 2. Minutes of the Act 345 Retirement System meeting of May 25, 2016.
- e. Reports and correspondence from non-City officials.

## **7. Public Comment**

- a. Reserved.
  - None.
- b. General.
- c. Mayor and City Commissioners.

## **8. Adjournment**

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